



GRAFTON

MASSACHUSETTS

5 Mill Street Site Assessment and Design

Kick Off Meeting

February 13, 2023

7:00 PM

AGENDA



Project Background and Goals



Review Tasks and Timeline



Roles and Responsibilities



Set up time frame for meetings



Other questions/concerns

PROJECT BACKGROUND



Previous and Current Projects

- Open Space and Recreation Plan (OSRP)
 - Need to protect open space
 - Enhance recreational opportunities /experiences for community
 - Promote use of sites that reflect history
 - Create sense of community – especially recreational facilities that are handicap accessible and in walking distance for residence and visitors
 - Local Rapid Recovery Plan (LRRP)
 - References Karp Strategies – Private consultant identified park site at 5 Mill Street as area of need
 - Residents and business owners – reaffirmed Town's desire to develop a stronger sense of place at this site
 - Economic Development Commission discussed future needs and desire of site from an economic development standpoint
 - Comprehensive Master Plan (in progress)
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PROJECT GOALS

Complete

- Complete an assessment of existing site conditions, traffic patterns, parking needs, pedestrian safety measures.

Engage and consider

- Engage and consider input from the Planning Board, residents and other interested individuals about the desired park features through Planning Board meetings and a community workshop.

Develop

- Develop two design options that consider low and high budget scenarios, and present options to the community; then assist the Planning Board and Town Staff to refine the plan.

Produce

- Produce printed and digital versions of two conceptual site plan options.

PROJECT BUDGET



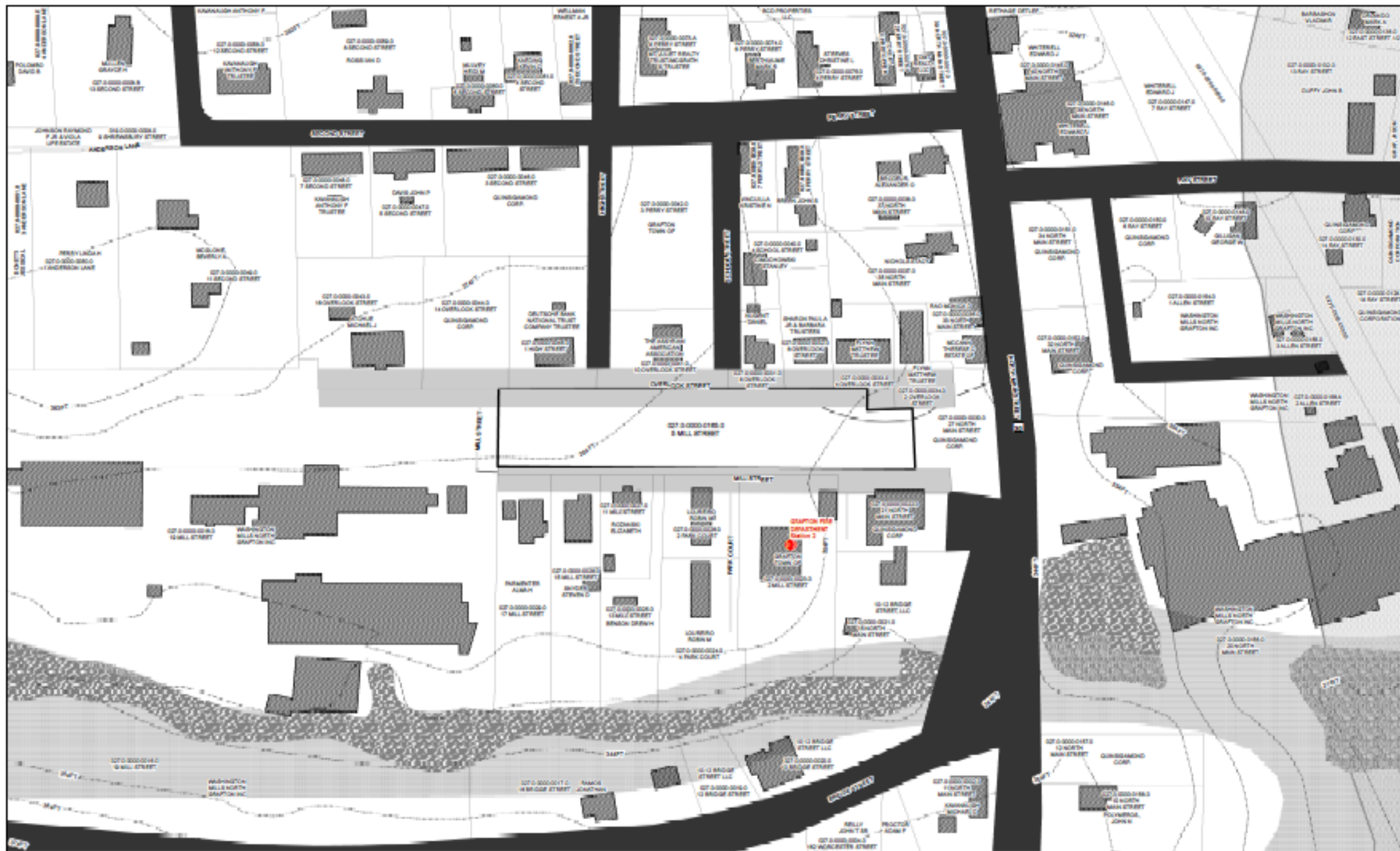
Project implementation budget (based on estimates in the LRRP) will depend on the nature and scope of the project, and the amount of funding that can be obtained

Low Budget

- Under \$50,000

High Budget

- More than \$200,000
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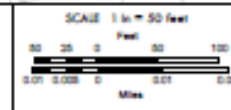
Source: Data provided by the Town of Grafton, the Central Massachusetts Regional Planning Commission (CMRPC), and the Office of Geographic Information (MassGIS), Commonwealth of Massachusetts, Information Technology Division. Information depicted on this map is for planning purposes only. This information is not adequate for legal boundary definition, regulatory interpretation, or parcel-level analysis. Use caution interpreting individual accuracy.

PRODUCED IN 2023 BY


 ONE MERCANTILE STREET, SUITE 505
 WORCESTER, MA 01608

LEGEND

- TOWN BOUNDARY
- State Route
- Shaded
- Right of Way
- 100' Contour
- CMRPC Approved Zone 1 (10/2022)



Conceptual Plan
5 Mill Street
Grafton, Massachusetts



TASKS

- Three Phases
 - Background Research and Analysis
 - Project Tasks
 - Deliverables

1.0 Background Research and Analysis

- | | |
|--|---|
| | 1.1 Review site conditions and prior planning efforts |
| | 1.2 Assess transportation and pedestrian safety considerations |
| | 1.3: Research similar small neighborhood parks/"pocket" parks as case studies |

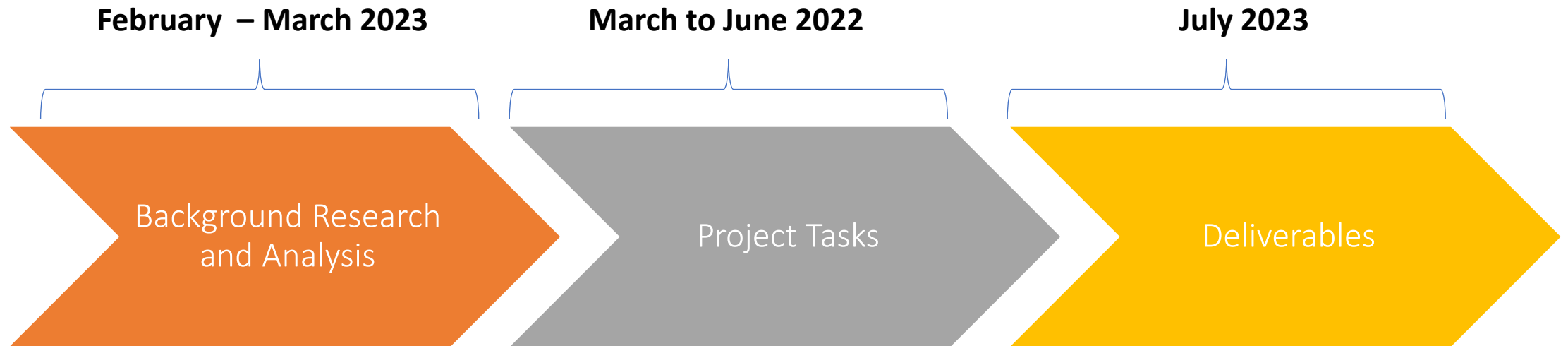
2.0 Project Tasks

- | | |
|--|---|
| | 2.1 Facilitate meeting with community leaders to discuss the Town's vision for the site |
| | 2.2 Facilitate community workshop for a design charrette |
| | 2.3 Identify placemaking strategies |
| | 2.4 Create relevant mapping for use in design charrette |
| | 2.5 Identify needed transportation and other infrastructure upgrades |
| | 2.6 Conceptual development of site plan alternatives |
| | 2.7 Present conceptual designs to the community |

3.0 Deliverables

- | | |
|--|--|
| | 3.1 Printed version of design alternatives |
| | 3.2 PDF of design alternatives |

TIMELINE



ROLES AND RESPONSIBILITIES

THE GRAFTON PLANNING BOARD AND STAFF WILL...

1. Provide feedback on traffic and parking considerations
2. Provide local context and direction on desired park elements
3. Town Planner will coordinate meeting logistics with town leadership and boards and help with promoting events

CMRPC WILL...

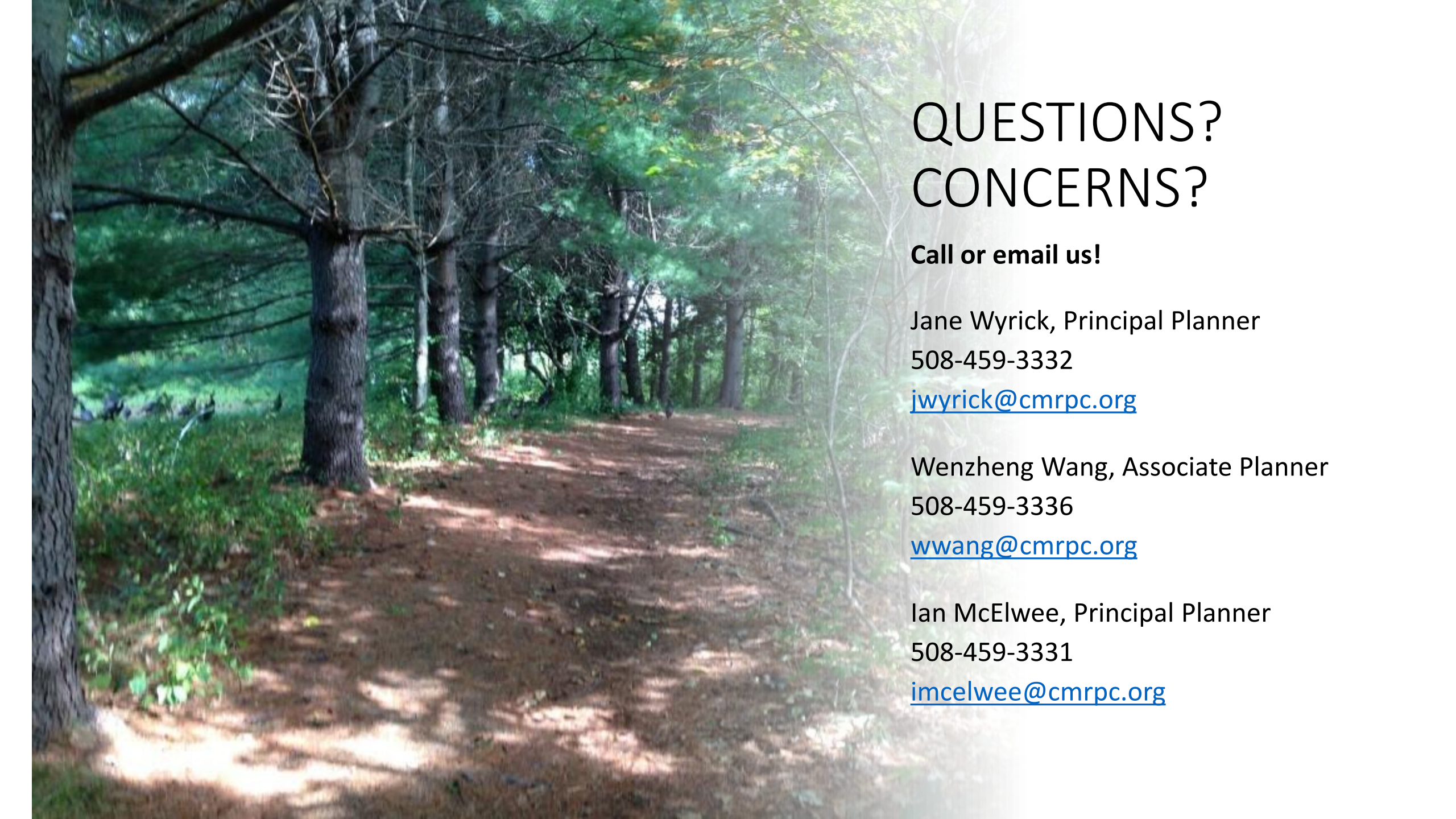
1. Conduct background research, assess site conditions, and other tasks
 2. Provide updates to Town Planner and Planning board as needed
 3. Facilitate workshop and provide meeting materials
 4. Project management/oversight of project deliverables
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TIME FRAME FOR MEETINGS

- Kickoff meeting – February 13, 2023
- Initial public participation meeting? March 2023?
- Monthly with Planning Board, or as needed?
- Second public participation meeting to review findings and design options?

A photograph of a forest path with sunlight filtering through the trees. The path is covered in brown pine needles and dappled with sunlight. Several tall, thin trees line the path, their green foliage creating a canopy overhead.

QUESTIONS? CONCERNS?

Call or email us!

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